

# **ANNUAL ORGANIZATIONAL MEETING NOTICE AND AGENDA**

**Carnegie School Local School Council**

**1414 East 61<sup>st</sup> Place**

**Annual Organizational Meeting for 2023-2024 School Year**

**Friday, July 14, 2023**

**3:00 p.m. in the cafeteria**

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| 1. | Call Meeting to Order              | Principal/Formal Chairperson |
| 2. | Roll Call / Establish Quorum       | Principal/Formal Chairperson |
| 3. | Selection of Temporary Chairperson | Principal/Formal Chairperson |

**Note: At this point, the Temporary Chairperson presides at a meeting until the selection of the permanent Chairperson**

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| 4. | Selection of Temporary Secretary    | Temporary Chairperson |
| 5. | Approval of Agenda                  | Temporary Chairperson |
| 6. | Motion and Selection of Chairperson | Temporary Chairperson |

**Note: At this point, the newly-elected Chairperson presides at the meeting and assumes his/her new duties.**

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| 7. | Motion and Selection of the Secretary | Newly Elected Chairperson |
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**Note: At this point, the newly-elected Secretary assumes responsibility for taking the minutes of the meeting.**

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| 8. | Motion and Selection of the Vice-Chair   | Newly Elected Chairperson |
| 9. | Motion(s) and Selection of FOIA/OMA Officer(s) <b>(Only if Office is Vacant)</b> | Newly Elected Chairperson |

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| 10. | Set Regular Meetings Schedule for School Year | Newly Elected Chairperson |
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| 11. | Adopt / Re-adopt Bylaws or Establish Bylaws Committee <b>[Optional]</b> | Newly Elected Chairperson |
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| 12. | Adopt / Re-adopt Rules of Order for LSC Meetings <b>[Optional]</b> | Newly Elected Chairperson |
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| 13. | Announce Date of First Regular Meeting | Newly Elected Chairperson |
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| 14. | Public Participation |  |
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| 15. | Adjournment | Newly Elected Chairperson |
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